



RANDY PARTIN CONSTRUCTION, INC.

P. O. Box 2042, Wise, VA 24293

276/328-6868 (Office) or 276/393-6469 (Cell)

APPLICATION FOR EMPLOYMENT

Applicant's Full Name _____
(Last) (First) (M.I.)

Other Name(s) _____
(Please provide any additional information relative to change of name, use of an assumed name, or nickname necessary to enable a check on your work records.)

Present Mailing Address _____
(Street) (City) (State) (Zip)

Permanent Mailing Address _____
(Street) (City) (State) (Zip)

Telephone Numbers:
Present _____ Permanent _____ Work _____

Email _____

Social Security Number _____ (Note: Completion of number is optional. Failure to submit social security number on this form will not prohibit employment consideration. Social Security number may be required on other forms prior to employment.)

My signature below authorizes the above named organization to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other sources deemed appropriate in the sole discretion of the above named organization. I waive my right of access to any such information, and with limitation, hereby release the above named organization and the reference source from any liability in connection with its release or use. This release includes the sources cited above and illustrative examples as follows: the local Sheriff, information from the Central Criminal Records Exchange of either data on all criminal convictions or certification that no data on criminal convictions are maintained, and information from the Virginia or other State Department of Social Service Child Protective Services Unit.

Furthermore, I unconditionally certify that I have made true, correct, and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application. I acknowledge that these questions shall be continuing in nature, and I have duty to update, change or further amplify my answers to guarantee accuracy at all times. I understand that any omission, misleading or falsely answered statement made or implied by me on this application, or any supplement to it, whether written or oral, will be sufficient grounds for failure to employ or for my immediate discharge should I become employed with the above named organization. In the event the above named organization determines, in its sole discretion, the existence of a material adverse report or omission as to any information, I agree that the employment offer/appointment will be deemed revoked immediately without further action, notice, or process. In conclusion, I acknowledge that if accepted for employment, I hereby agree to abide by the policies, regulations, and directives of the above named organization.

Date _____ Signature of Applicant _____

Indicate Position(s) for Which You Are Applying: _____ Expected/Minimum Hourly Rate _____

EDUCATION

- a. Circle highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 Year of Completion _____
- b. Name and location of last elementary or high school attended: _____
- c. If you did not complete high school, do you have a high school equivalency diploma? Yes No
- d. Circle number of years of post high school education or career/technical education: 1 2 3 4 5 6

Name/Location of Institution	Hrs.	Degree	Major or Specialty	Minor

EXPERIENCE

Employer	City/County	State	Kind of Work	Dates of Employment	Reason for Leaving

Are you currently employed? Yes No Where? _____

If employed, what is your reason for leaving: _____

List any specific skills or ability to operate machinery that you feel qualifies you for this position:

PERSONAL DATA

Are you a citizen of the United States? Yes No If no, which visa do you hold? _____

Are you able to perform the duties of the job for which you are applying? Yes No

Have you ever been convicted of any crime other than a minor traffic violation? Yes No

(If yes, please give details on a separate attached page.)

Have you ever been discharged or requested to resign from a former position? Yes No

(If yes, please give details on a separate attached page.)

MILITARY

Branch of Service	Active Duty Dates From/To	Rank at Discharge	Date of Discharge

REFERENCES

Name of Reference	Position/Relationship	Mailing Address	Phone Number

This organization does not discriminate on the basis of race, color, national origin, age, religion, political affiliation, disabling condition, or gender in its employment process. No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position for which application has been made.